**TOWN OF HAMILTON**

**SPECIAL TOWN BOARD MEETING**

**WEDNESDAY, APRIL 14, 2021**

Chairman Blaine Lee called this special board meeting to order at 7:10 p.m. for the purpose of creating an employee handbook for the Town of Hamilton. We feel this will serve as protection for both the township and the employees. Roll call found all board members present.

A sample handbook from a neighboring municipality was used as a guide and the board members went through and made revisions as they saw fit for our township. The clerk will update the changes and present it at a future monthly board meeting.

Meeting was adjourned by motion made by Degenhardt at 9:10 p.m. and Hoyer seconded. Motion carried.

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 Sara Schultz, Town Clerk